



2014 HOLY ROSARY HEART AUCTION

Family Donation Frequently Asked Questions:

- 1) Can I “donate” online even though I do not have the item yet?**
Yes, by entering that donation online you are committing to bringing the physical item(s) by the end of February.
- 2) Can I make a cash donation?**
Yes, we can take cash donation in any amount.
- 3) My family donated an item that is value under \$125, the minimum family obligation. How should I proceed?**
Your family can either donate extra item(s) or make a cash donation to make up the difference
- 4) I can't figure out how to make a cash donation online. How do I do that?**
You should follow the steps on the auction site as if you are going to donate an item. Once you get to the RSA portal, you will have the option to donate item or money.
- 5) If I purchase an item off the Amazon wish list do I still need to enter it into Ready Set Auction (the online software)?**
Yes, Please enter your family donation online or fill out a triplicate form with your family donation.
- 6) Where can I get procurement forms?**
Business procurement letters are available for download on the auction website and in the school office. Triplicate forms also available.
- 7) If I purchase a gift certificate from a local business how to I enter that donation?**

Record that as an item coming from your family, your family should receive the receipt

8) Can I procure from a business as my family donation?

Yes, a donation procured by your family fulfills your obligation. Please make that clear, so we can make sure that the business will receive a thank you/ receipt. If that is local/West Seattle business, please gift out team a “heads up”, so we do not ask them several times.

9) If my donation is an experience and do not have a gift certificate. Can you create one?

Yes, the procurement team can create a GC for you, please make that clear.